

## **Minutes for PVG Committee Membership**

**Friday, November 6, 2015 ~ 1:00pm-2:15pm**

**In Attendance:** Marielle Smith, Caroline Rossitter, Cindy Ball, Nicole Heightington, Andrea Potter, Donna Williams, Jason Smith, Vivian Cantas, Maureen Steltman, Jessica Gibson

**Regrets:** Brenda McAllister, Monica Stekl, Nicole Stefanelli

### **Discussion Items**

#### **▪ Head of School Update, Maureen Steltman**

- There is a big shift happening in education, moving away from memorization to helping students learn for themselves
- Grades K to 9 are on the new BC curriculum now
- The new BC curriculum for grades 10 to 12 will start in Fall 2016
- Fraser is ahead of the curve with executive functioning and 3C programming
- Recommended reading: "Teaching How To Learn in a What-To-Learn-Culture"

#### **▪ Welcome from Incoming Chair, Marielle Smith**

- PVG's main focus is a parent community service group that creates and takes action on ideas and events that are in line with and in support of the vision of the school
- Request for parents to step up for the Executive team open positions
- Review of Purpose and Guidelines

#### **▪ Review PVG Purpose and Guidelines**

The Purpose and Guidelines were sent out via email to all members who were present. These will be available on a new PVG web portal (to be discussed during this meeting).

#### **▪ Financial Report from Nicole Heightington**

Currently \$11,000 in the fund, however, there are outstanding expenses from the previous year's events that still need to be reimbursed. Nicole will follow up on clearing these up.

General Fund	\$6300
Gift Card Fund	\$800
Used Uniforms Fund	\$3000

- Discussion around how the money should be used
- There is a wish list of items the school needs that will be given to the PVG
- A 24 passenger bus to take students to athletic meets and other events is needed. The estimated cost is \$75,000.

▪ **Online PVG Presence:**

- Marielle suggested it would be in the best interest of the parent community for the PVG to have a place that would include meeting minutes and other documents online, plus volunteer opportunities. Options for this will be discussed with the school.
- There was a discussion around having the PVG communicate with parents on a regular basis.

▪ **Purdy's Fundraising**

- Donna Williams is managing this project
- The goal of the Purdy's fundraiser is to raise \$10,000
- In the first four days Purdy's fundraising raised \$1800!

▪ **Discussion Around PVG meetings**

- There was discussion around ways to include more parents in PVG meetings and letting everyone know they are welcome to each meeting
- Discussion around other fundraising opportunities such as earthquake kits, named last year "Zombie Apocalypse" Kits Fundraiser
- The PVG would like to include Science class students and staff to be involved in the earthquake kit creation and possibly do educational pieces around the project

▪ **Other Projects Discussed**

- Relax & Educate Night (to be renamed) – discussion around where these types of events should be held and the types of subjects to be considered

▪ **Christmas Baking For Staff**

- Marielle received a great number of responses from parents interested in volunteering. A great way to begin the year
- Suggested we have one person to manage and organize the staff baking.
- Fairly simple to manage; email goes out with request for either money or baking and parents are asked to deliver baking on a specific date, volunteers needed to set-up and clean-up, packaging needed for staff to take baking home
- Suggested date is Monday, December 14 at lunch
- Question about what time of day this would occur given change to Flex Block
- A combo of savory and sweet is requested if scheduled around the lunch hour

▪ **Community Garden**

- Challenge 9 & 10 class is designing the garden
- They are applying for grants
- The plan is to build a fence and raised boxes
- The garden boxes were designed with the curriculum in mind
- There will be 11 beds and 8 teachers will use the garden in their curriculum

- **Nominations for Executive Committee**

- Open Positions: Secretary, Vice Chair, Fundraising Manager
- Nicole Heightington has offered to continue as Treasurer
- Caroline Rossiter volunteered as Vice Chair
- Andrea Potter and Vivian Cantas will consider co-leading as Fundraising Managers in the new year

- **Open Action Items**

- Marielle Smith will meet with Ms. Gibson and Mr. Horn to discuss online PVG portal.
- Nicole Heightington will follow up with outstanding expenses to balance the financials for the new year.
- Ms. Gibson will forward the PVG the school wishlist.
- Regular PVG meeting dates to be scheduled and announced

Meeting adjourned.