

PVG Meeting
Friday December 4, 2015 ~ 8:15 – 9:30

Meeting called to order at 8:15
In attendance:

Maureen Steltman	Vivian Cantas	Shannon Mychajlyszyn
Jessica Gibson	Andrea Potter	Anita Perkins
Marielle Smith, Chair	Brenda McAllister	Bobbi Handford
Caroline Rossitter, Vice Chair	Alexander Burton	Gisela Echler
Nicole Heighington, Treasurer	Hope Todd	John Livingston
Jason Smith	Michele Devlin	

Regrets: Monica Stekl

PVG Chair: Marielle introduced herself and welcomed everyone to the PVG meeting. She will send out the updated PVG Guidelines and Vision, along with Minutes for review and adoption at the next meeting in January.

Update from Head of School - Maureen Steltman:

Mrs. Steltman was wearing a t-shirt that said *“My ideas are fun for me and make me happy.”* Each student and staff member was given the shirt in respect to the new curriculum for **“3C Thinking Day”**. Each class has been given a thinking challenge in the area the class is studying. This is to promote collaboration and thinking skills as the new directive is learning through thinking.

Mrs. Steltman passed along Kudos to Brenda Kinsella – our Chair of the Fraser Academy Board of Directors. Mrs. Kinsella has been Chair for 5 years and largely due to her efforts along with the Board Members, the Fraser Academy Foundation has a surplus of \$4.7 Million dollars. The school has 10 years left on the lease and reaching this dollar value in the Fund allows discussion on what the next stage may be for the School.

Fraser Academy’s first Student Council is up and running, initiated by a determined grade 12 class. They put together a proposal, presented it and found a teacher sponsor. The group is very well spoken and it was suggested a representative come to speak to our PVG at a future meeting.

The sudden departure of Mr. Klassen was discussed with Mrs. Steltman commenting that it was entirely his decision to leave the school and that he will be greatly missed. Mr. Klassen has been with FA for 15 years and leaves a legacy in the sports area behind. Not only did he start the sport program in our school, but created a sport league, specifically for independent schools under 300 students, to participate in.

Mrs. Steltman’s final comment was to expect more from our kids! Raise the bar of our expectations and they will rise to the occasion!

Nicole Heighington – Treasurer update

The PVG General Fund has approximately \$6000.00 in total.

The PVG approved \$350.00 to be spent on a gift for Mr. Klassen. A gift certificate in the amount of \$300 for a sports or running store along a \$50 budget for a frame and photos of Mr. Klassen, the gift will be given prior to the New Year. (We will attempt to have it for the Dec 14th delivery of other items.)

Action: *Andrea Potter to organize framed photos through Jessica Michele Devlin to purchase gift card for sports store Both will be sent with the other school gifts on Dec 14th. A card was signed by members present that the PVG meeting.*

The Purdy's Fundraiser for the PVG was headed by Donna Williams. Donna's goal of \$10,000 was surpassed by over \$1000! Total purchases was \$11,858.18. This brought the donation percentage FA received to 35% which totals \$3529.35 – the highest donation ever. Well done Fraser Family Community!!

Update for Online PVG Portal, Marielle & Jessica

Online website for the PVG: Mr. Norrish has taken the project on and it should be up and running in the New Year. It will be a subdomain from the current website, and accessible through the My School portal. The site will have PVG Minutes, Parent contact information, and upcoming events amongst other pertinent information. Marielle will add content once it is handed over to her.

While Mr. Horn has taken on the role of Acting Assistant Head of School Life, Mr. Norrish is Acting Director of Technology. Thank you for taking this task on Mr. Norrish!

Holiday Baking update – December 14:

Volunteer Numbers:

13 volunteers for set up at 10am

4 for take down at 1pm

We need to balance out the volunteers so we have at least 2 or 4 more for take down.

Current numbers:

17 families donating for savory items - \$480 at this time

48 families for 3 dozen cookies

Action: *Vivian Cantas to coordinate and head the set-up of the Baking Event Andrea Potter to source and purchase cookie boxes and tissue, if needed Bobbi Handford and Jason Smith volunteered to be "cookie runners" at morning drop off on Monday, Dec 14th, 7:30am onwards. Linens, Paper Plates and napkins will be provided by the school Anita Perkins will order fruit/veggie trays and/or is bringing fruit Vivian Cantas is ordering and bringing spanakopitas*

The PVG will send out one more reminder next Tuesday for last chance to donate toward the savory items for the FA Staff.

Next Fundraiser Discussion: Zombie Survival/Preparedness Kits

Marielle tabled the possibility of earthquake/emergency preparedness kits. Jessica researched working with students in Science and the curriculum is already set. Mrs. Steltman suggested the PVG take on the initiative and not to include the students at this time. It was discussed we could put together a checklist of additional options to include in kit – rope ladders, fire extinguishers etc.

The school has 6 fire drills per year. The idea of rolling out the emergency kit sale on the day of one of these drills was suggested as the best time to promote the kits.

Action: *Caroline Rossitter to research and present options, costs, etc. for kits
Jessica Gibson to send us dates of school emergency drills*

Relax and Educate Nights:

Marielle talked about the parent education nights and asked PVG members to think about another name. Also, discussion about where to have these meetings take place with Mrs. Steltman sharing that if they are at the school, we have a 15% decline in attendance. It seems parents appreciate the events taking place at a different venue, such as a private home.

Action: *Marielle to research SurveyMonkey to determine cost of doing an A-B B-C, C-D type of survey to allow parents to voice the type of education they would like to receive at these events. A survey will be sent out with some topics, questions for suggested venues and best days/times.*

General Questions:

Bobbi asked about the school bus – the goal is to obtain the bus September 2016.

Mrs. Steltman asked parents to look at the Annual Campaign information we should be receiving in the mail shortly.

Meeting adjourned at 9:25