

FA PVG Meeting Minutes

November 16th, 2016 ~ 8:15-9:30am

In attendance:

Marielle Smith, Chair
Shelagh Cluff, Sec
Maureen Steltman
Simon Uden
Tasso Kanavos
Erica Johnson

Sharon Mishler
Belinda Curyer
Michele Devlin
Debby Heeps
Andrea Potter
Nori McGowan

Regrets:

Caroline Rossiter
Nicole Heighington
Julia Flint

Welcome: Marielle Smith, Chair

Head of School: Maureen Steltman

Preliminary meeting on Nov. 15 with Fraser Academy's neighbours to touch base on ways to mitigate neighbour complaints re: traffic and sound of children playing on sports pad. It was a very positive meeting. Looking into possible plans for a new portable gym which would be a sound barrier. This building would allow for assemblies, socials, dances and many other uses. Cost up to \$300,000. 25 year building guarantee. Discussion to ensue to determine if this fits with the School's needs and Strategic Planning. (Does the school want to invest in building a structure on the current site or on a new premise?). Part of Simon Uden's role at the school to foster level of giving.

Tasso Kanavos

- spoke about the CAIS (Canadian Accredited Independent Schools). Discussed the value of Fraser being apart of the Association -11 standards of which can benefit the school through their expertise and opinions
- validates what the board/school operations are doing
- at the school, 25 of the staff are collecting data based on the standards where to develop strengths and attributes. CAIS meeting coming up in February
- also touched on the school uniform. Recently have been tracking the students. For the Junior school, students need to "buy in" in order to uphold our standards and foster expectations through school career. Positive reaction from most of the children with a tracking system as there are improvements with awareness.

Financial Update: Marielle Smith, for Nicole Heighington

The costs given at the last PVG meeting for the bike rack and document camera were incorrect

- Actual bike rack cost: \$1,007.81
- Actual document camera cost: \$716.49
- Interest earned: \$19.83
- Balance in account is \$18,189.25
- We have allocated up to \$10,000 of these funds for water fountains

Simon Uden: Update on the fountains, quotes and which ones will be installed. i.e.. there needs to be an electrical component because the added water bottle component. There were 3 quotes and the one that is most attractive is from the US, even with paying duties.

Caroline and Nicole have authorized a month (or two) of Adobe DC/PDF expenses for the PVG. We may require 4 months of subscription (\$24.99US).

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PVG requested to have more accurate estimates for costs of the gifts for the school in future.

Projects & Fundraising Events 2016

Holiday Baking for FA Staff:

Volunteers: Debby Heeps, Erica Johnson, Vivian Cantas,

Date: December 14, 11:30-1:15

Setup Team 10-11:30 - Take-down/Clean up Team 1:00pm-2:00pm,

Donation via \$ or 3 dozen baked goods on the Tuesday or Day of (request some gluten free/vegan/non-dairy, and savoury items)

Andrea has ordered 200 boxes.

Purdy's Holiday Fundraiser - Deadline for orders: November 23 Pick up: Dec 6

Sales to date: 35% towards goal, \$3473 (profit\$868)

Reminder to go out. Donna Williams is organizing.

Mustang Safety Campaign: Sales begin Monday January 16 to Friday February 10th. Delivery will be early to mid-March. We will begin marketing as soon as we return from Winter Break. More videos to be released.

Uniform Sales: The parents who volunteered will be contacted in the next week to organize a collection campaign/promotion.

Blank Art Cards: Andrea Potter has given us an estimate for the costs of producing the art cards. See Art Card Fundraiser spreadsheet.

It has been proposed to have families each sell 3 packages (pkg=6 for \$20)

Timeline Proposed

Nov 16 - 20 prepare graphic design (PVG)

Nov 21 - to VSB printer (FA as our contact)

Nov 28 - Printed cards delivered to Fraser Academy (Contact at VSB)

Dec 1 - Assembly of cards (fold, stuff, bundle in 6) (PVG)

VOLUNTEERS are needed. An request is to be sent out.

Dec 8 - pick up/sales at holiday concerts (PVG)

Andrea will be creating an order form (or two order forms) for pre-orders.

PVG Parent Community Building

The South Surrey and Middle School pot-luck socials for FA Parent community building were well attended, and the Junior School has 16 Yes, and 2 Maybe.

The next two are proposed for the new year – Feb 8 - to be the Senior School/Vancouver communities, and another date for the Suburban area: Richmond or North Shore.

New Business for Discussion

Screenagers Trailer - was shown for discussion. The idea is to possibly have a community screening in the new year. Feb/Mar or April.

Simon will check if the EA Theatre in Burnaby is available.