

Parent Volunteer Group

AT FRASER ACADEMY

PVG Meeting Minutes - Mar 14, 2018

Time: 0800 - 0915

Location: Room 309

Attendance:

Andrea Potter, Shelagh Cluff, Brandy Hughes, Doug Paul, Michealanne Dodds, Shirene Salamatian, Cass Tuck, Bryson Norrish, Erica Johnson, Debbie Heeps, Laria Lajeunesse, Belinda Curyer, Vivian Cantas, Kirstie Hardie

1. Welcome & acknowledgements -

Brief congratulations to all that were involved with the Art Show. Special thanks goes out to Andrea Potter and Fraser Atkinson for opening up their home as the fantastic backdrop for the evening. Thank you to Vivian for her energy and professionalism all the way through the process and as the night unfolded. In addition, the set up and clean-up crews, gift reconciliation and organizational teams of Debbie, Brandy, Kirstie, Lisa, Belinda, Mie, and Michealanne are to be commended.

2. Update and news from Bryson Norrish, Director of Technology

Bryson, on behalf of Maureen Steltman, provided updates:

Great news about the high school achievements in recent English and Communication Provincial exams for grade 12. Fraser's high school students scored 18% above the Provincial average for Communications 12 and 4% higher than the Provincial average for English 12. With respect to Junior School, Fraser Academy will be implementing a 1:1 device model for all students come September 2018. Fraser Academy staff were recently surveyed to identify the key digital skills that students require by the time of graduation. Current results indicate a need to improve upon research, digital citizenship, assistive technology, and productivity (documents, slideshows, spreadsheets.) Moving forward there is an intention to survey current families and alumni to help identify key digital skills for students. The long term plan is to develop a scope and sequence of how key digital skills will be delivered to all students.

Admissions continue to be very strong. There are waitlists in most classes; but the school has asked for the community to continue with referrals.

Teachers positions are opening up this spring and possibly with less vacancies as last year.

Upcoming events:

April 16, 2018 at 8 pm: Dr. Shimi Kang, Webinar about technology at home. It is being aired April 16th at 8 p.m. It is being hosted by the school. Parents can stream from home. Andrea enquired about whether it can be open to no Fraser families and with 100 users available to the webinar, there could be spaces available.

May 2, 2018: Sarah Ward will be presenting on executive functioning.

3. Fundraising Updates

A. Report and summary of For the Love of Art Fundraiser:

Andrea introduced Bryson so that he may be able to speak more to the wishes of the Art department. The art departments looked at the monies that were raised and how to spend them. The laser cutter and printing press were the 2 big ticket items. The laser cutter was discussed at length because of the sheer cost and questions were brought up to the "Why" it was so important for acquisition and how it can be used. The laser cutter cuts everything but metal. There is a true interdisciplinary use of this particular machine; cuts leather and cloth to make fabric pieces and templates; cuts plastic as per Virgil for sports trophies and the like; engraves wood up to a 1/4 inch and plastic up to 3/8 inch; engraves glass as well. Bryson mentioned how these types of machines are used in public schools. A machine like this shows the students further how the manufacturing process happens. The Cutter will produce up to 12 x 24 size cuts.

The school researched two options. The Zing Laser cutter and Trotec. Upon completing the research it was identified that both Stratford Hall and St. Georges's use Trotec and there was an acknowledgment of high operating costs with a Zing machine (recharging of the CO2, approximate value \$4000 every 2 years). The Trotec Speedy 100 is an industry grade machine using far less consumables. A mobile base allows it to be easily, transported between the departments and has a venting system to be used with plastics. The cost of the Trotech is \$29,000 vs. the Zing which costs \$22,000. The Trotech is advertised to have a 20 year life span. Lead time is 5-6 weeks for delivery.

The school also wants to purchase a printing press for \$7700. Produces printing from 3 different type of files and can print up to 18 x 36. The manufacturer is from New York and is a well made sturdy instrument. The anticipated delivery of the press is late in this school year. Bryson was mentioning how the school would never be able to buy without the PVG donation in addition from funds from other departmental budgets. Thanks to Bryson for all this invaluable information.

Andrea discussed the details of how the items will be purchased. The numbers will come from what the PVG can procure up to \$34,000. The remaining expense for the printers and the other items on the wish list will be procured through the schools various budgets. All items on the list will be procured. A vote was conducted to approve \$34,000 donation to the school for the purchase of the laser printer and the printing press.

B. Passive fundraising discussion

Adjourned to next meeting as further research needs to be conducted.

4. Financial update - Shelagh

A summary was provided by Shelagh who went over the break down of the monies spent and collected over the 1st quarter of the year. See attached.

5. Teachers luncheon

Update from Caroline Rossiter (via Andrea)

Call for team lead: Andrea reviewed the responsibilities of the team lead for the staff appreciation luncheon. Almost everything has been considered for the event from the research and documentation from Caroline Rossiter. Catering budgets have been put together. Andrea will be consolidating all the files collected and present to the new team lead, Doug Paul. Thank-you to Doug! A call out to Bryson and Cass regarding their thoughts of smaller gifts in the way of GCs to each staff member vs. 7-9 larger gifts that are won through a lottery. There was definitely a better response with the larger gift due to the intrigue, surprise, small competition and allure -a raffle ticket is given out at the start of the event with all staff receiving tickets. Erica volunteered to take on the role to

organize gifts and prizes. Debbie, Shelagh, Andrea, Belinda, Sherine, MichealAnne, Mie and Kirstie volunteered to be involved in helping. A count of 39 bottles of wine and some sparkling water can be donated from the Art Show. Erica asked if 7 gifts at a price of \$120. per gift could be afforded as per last year and this was agreed upon.

6. Grad photos

The PVG has historically paid for the framing of the grade 12 grad photos. There was a discussion of grad photos as the time is drawing near for photos to be taken and then framed, wrapped and then given. Kathy Wolfe (Gr. 11) and Belinda are to order frames and organize the project. Debbie Heeps reported that the wrapping is a very time consuming job and additional volunteers will be needed. The goal is to encourage more grade 11 parents to participate and make this a tradition of the school. Grad ceremony is June 8th. Figure out what date the gowns are delivered for photos, in order to have time to with wrapping. Last year's budget for the framed photo was approximately \$23 per student, with 28 graduating students amounting to \$651. Total grads for 2018 is 35. Estimated budget: \$815.00

6. New business

Judy Van Halst brought up the opportunity for the school to participate in the May 6th K "Walk so Kids Can Talk" charity event. It is being held at David Lam Park. Judy will connect with the school directly to see if a Fraser Academy team might be feasible. For more information: <http://www.walksokidscantalk.ca/>

Change in date/location for PVG meetings. The school has asked if we can change to Friday mornings so that we are not disrupting class time. The 5th floor is open Fridays from 8-9:15. The next meeting will occur on May 25 instead of May 23. And all subsequent meetings will move to Fridays.

Dates on the horizon

May 9, Spring Concerts at JCC

May 25th from 8-9:15am: Next PVG Meeting on 5th floor

June 21, Teacher Appreciation Luncheon

FRASER ACADEMY ASSOCIATION
Transactions by Account Report 07/01/2017 to 3/12/2018

				Spent	Collected
2502 PAC - Fundraising Account					-
Balance carry forward:					11,874.99
11/16/2017	Donation from PVG to buy fitness Equipment	PVG	J3538	6,000.00	0.00
12/11/2017	9991, PURDY CHOCOLATES LTD.	93452	J4036	0.00	2,873.78
12/07/2017	Fundraising-concert, SIMON UDEN	Cash	J4046	0.00	820.15
01/17/2018	10084, PURDY CHOCOLATES LTD.	95941	J5385	0.00	574.76
01/29/2018	JOHN & ADRIENNE OLNICK-KUTZCHAN	10120	J5952	0.00	200.00
02/07/2018	10132, <One-time member>	Cash	J6050	0.00	70.00
02/05/2018	CINDY SCHREYER	Feb05/18	J6122	36.40	0.00
02/13/2018	PEAKE OF CATERING	E29659	J6654	4,046.92	0.00
02/22/2018	10183, LESLIE DUTCYVICH	Square	J6760	0.00	300.00
02/22/2018	10184, IAN WORLAND	Square	J6761	0.00	450.00
02/22/2018	10185, ERICA JOHNSON	Square	J6762	0.00	400.00
02/22/2018	10186, LESLIE FULTON	Square	J6763	0.00	500.00
02/22/2018	KIMBERLY RADU	10187	J6784	0.00	650.00
02/22/2018	KIMBERLY RADU	10188	J6785	0.00	550.00
02/22/2018	MAUREEN STELTMAN	10189	J6790	0.00	700.00
02/22/2018	LISA MARKUS	10190	J6792	0.00	350.00
02/22/2018	LISA MARKUS	10191	J6793	0.00	350.00
02/22/2018	LISA MARKUS	10192	J6794	0.00	400.00
02/22/2018	SUSIE STEWART	10193	J6796	0.00	350.00
02/22/2018	LISA MULVEY	10194	J6798	0.00	300.00
02/22/2018	ERIN KLINE	10195	J6800	0.00	350.00
02/22/2018	BELINDA & LEIGH CURYER	10196	J6802	0.00	850.00
02/22/2018	BRENDA KINSELLA	10197	J6804	0.00	350.00
02/22/2018	VIVIAN CANTAS	10198	J6806	0.00	850.00
02/22/2018	SUSAN HORNE	10199	J6808	0.00	350.00
02/22/2018	ANDREA POTTER	10201	J6817	0.00	450.00
02/22/2018	10200, ALEXANDER BURTON - Ticket	515	J6822	0.00	150.00
02/28/2018	Payment for tickets - Evenbrite	Eventbrite	J6825	0.00	6,986.48
03/02/2018	10216, STONG'S MARKET LTD.	139.87	J6881	0.00	139.87
02/09/2018	ROYAL BANK VISA	Home Depot	J7125	124.07	0.00
02/10/2018	OPUS FRAMING	A43463	J7127	863.23	0.00
02/13/2018	OPUS FRAMING	A43472	J7129	74.61	0.00
02/27/2018	OPUS FRAMING	A43522	J7131	0.00	9.77
02/06/2018	OPUS FRAMING	A43442	J7133	62.73	0.00
02/13/2018	DULUX	86200305206	J7135	97.99	0.00
01/22/2018	TOTALLY CERAMIC	1656	J7137	217.16	0.00
02/01/2018	TOTALLY CERAMIC	1762	J7139	138.44	0.00
02/19/2018	COE LUMBER & BUILDING	177048	J7141	31.66	0.00
02/17/2018	OPUS FRAMING	A43486	J7143	38.31	0.00
02/27/2018	OPUS FRAMING	A43521	J7145	0.00	474.45
				<u>11,731.52</u>	<u>20,799.26</u>
Balance					20,942.73
20090 Designated Donation - Art					
02/22/2018	CINDY & DUNCAN BALL	10157	J6678	0.00	150.00
02/22/2018	JENNIFER DUNNING	10158	J6682	0.00	150.00
02/22/2018	JASON MERCIER	10159	J6684	0.00	300.00
02/22/2018	CYNTHIA BUTLER	10160	J6686	0.00	1,000.00

02/22/2018	ALEXANDER BURTON	10161	J6688	0.00	100.00
02/22/2018	BRYSON NORRISH	10162	J6690	0.00	190.00
02/22/2018	JOSEPH SHAW	10163	J6692	0.00	250.00
02/22/2018	DAVID & JANINE GRANT	10164	J6694	0.00	380.00
02/22/2018	MICHAEL DODDS	10165	J6696	0.00	440.00
02/22/2018	KEVIN HUGHES	10166	J6698	0.00	500.00
02/22/2018	MEREDITH KAUFMAN	10167	J6700	0.00	100.00
02/22/2018	DOUGLAS PAUL	10168	J6702	0.00	100.00
02/22/2018	LESLIE DUTCYVICH	10169	J6704	0.00	3,000.00
02/22/2018	IAN WORLAND	10170	J6706	0.00	3,000.00
02/22/2018	ALEX RAFFE	10171	J6708	0.00	100.00
02/22/2018	NICOLE HEIGHINGTON	10172	J6710	0.00	250.00
02/22/2018	NAC MANAGEMENT SERVICES LTD.	10173	J6712	0.00	3,750.00
02/22/2018	GEOFF MAIR	10174	J6714	0.00	300.00
02/22/2018	KIMBERLY RADU	10175	J6716	0.00	1,875.00
02/26/2018	MAUREEN STELTMAN	10176	J6718	0.00	1,120.00
02/27/2018	SUSIE STEWART	10177	J6720	0.00	300.00
02/27/2018	BELINDA & LEIGH CURYER	10179	J6724	0.00	1,875.00
02/27/2018	BELINDA & LEIGH CURYER	10180	J6725	0.00	3,000.00
02/27/2018	DAVID SACKS	10181	J6728	0.00	300.00
02/27/2018	WAYTECH PROCESS SOLUTIONS	10178	J6813	0.00	300.00
02/27/2018	RENISON CHONG KIT	10182	J6833	0.00	300.00
02/28/2018	BRYSON NORRISH	Feb28/18	J6942	1,085.99	0.00
02/26/2018	SQUARE FEES			618.29	0.00
03/05/2018	ROGER FLOWERDEW	10229	J7059	0.00	500.00
03/08/2018	FRASER ATKINSON	10233	J7120	0.00	3,000.00
				<u>1,704.28</u>	<u>26,630.00</u>

BALANCE

24,925.72

45,868.45

FRASER ACADEMY ASSOCIATION
Transactions by Account Report 07/01/2017 to 3/12/2018
Group by Event

				Spent	Collected	
Balance Carry Forward						5,971.29
Staff Appreciation June 2018						
08/30/2017	CREEKSIDE COMMUNITY REC CENTRE - Deposit	Aug30/2017	J1027	771.88		
Misc. Income (Exp)						
10/31/2017	Interest July - oct 2017					73.45
11/30/2017	Interest	JE	J5133	0.00		6.73
12/31/2017	Interest	JE	J5134	0.00		13.83
01/31/2018	Interest	JE	J7032	0.00		13.78
02/28/2018	Interest	JE	J7033	0.00		29.20
				<u>0.00</u>		<u>136.99</u>
Holiday Baking						
12/11/2017	10002, BRANDEN NERO	901	J4049	0.00		30.00
12/04/2017	KIMBERLY RADU	10005	J4056	0.00		100.00
12/01/2017	OLIVIA GLASSMAN	10007	J4063	0.00		30.00
12/06/2017	STEPHEN DEVLIN	10012	J4168	0.00		100.00
12/07/2017	KEVIN O'CALLAGHAN	10018	J4236	0.00		14.62
12/15/2017	10021, CALEB DAROSA	Cash	J4370	0.00		20.00
12/15/2017	10022, TAREN SANDHU	061	J4373	0.00		30.00
12/13/2017	HECTOR & VIVIAN CANTAS	10023	J4374	0.00		150.00
12/11/2017	CALLUM KENDALL	10024	J4378	0.00		60.00
12/19/2017	STEFANIE GAJDECKI	10055	J4571	0.00		24.37
12/15/2017	AKASH SUMAL	10056	J4573	0.00		40.00
12/15/2017	HARRISON ALMRUD	10057	J4575	0.00		50.00
12/13/2017	MICHAEL ZAPPACOSTA	10058	J4578	0.00		30.00
12/22/2017	ANNE HOWSON	10061	J4616	0.00		40.00
				<u>0.00</u>		<u>718.99</u>
Balance						6,055.39

Summary PVG Fund balance as of March 12, 2018

PVG - GENERAL

	Balance from previous year	5,971.29
Add	Fund received	855.98
Less	Expenses	771.88
	Balance ytd.	6,055.39

PVG - Fundraising

	Balance from previous year	11,874.99
Add	Fund received	47,429.26
Less	Expenses	13,435.80
	Balance ytd.	45,868.45

PVG - Used Uniform

	Balance from previous year	3,077.39
Add	Fund received	2,098.00
Less	Expenses	
	Balance ytd.	5,175.39

GRANDTOTAL 57,099.23

FRASER ACADEMY ASSOCIATION**Transactions by Account Report 07/01/2017 to 3/12/2018 - Used Uniform**

	<i>Balance carry forward</i>					3,077.39
09/14/2017	JUDAH MOSKOVITZ	9796	J1699	0.00	58.00	
10/19/2017	9821, DHARA WRIGHT	284	J2627	0.00	42.00	
10/19/2017	9822, EIKO MASUTANI	335	J2628	0.00	44.00	
10/19/2017	9823, TALIA LORINCZ	659	J2629	0.00	102.00	
10/19/2017	9824, ASHLEY VAN HALST	689	J2630	0.00	92.00	
10/19/2017	9825, GUSHER CHEENA	132	J2631	0.00	98.00	
10/19/2017	9843, VIVIAN CANTAS	Cash	J2657	0.00	466.00	
11/08/2017	9893, BENJAMIN MOSS BURTON	Cash	J3368	0.00	30.00	
11/08/2017	9894, VIVIAN CANTAS	Cash	J3369	0.00	442.00	
11/08/2017	9895, MATTHEW SELBY	712	J3370	0.00	70.00	
11/08/2017	9896, MICAH CRAN	012	J3371	0.00	70.00	
11/08/2017	9897, EIKO MASUTANI	336	J3372	0.00	16.00	
01/30/2018	10098, ZOE WHITTAKER	011	J5815	0.00	130.00	
02/07/2018	10129, VIVIAN CANTAS	Cash	J6047	0.00	250.00	
02/07/2018	10130, DARREN BAILEY	070	J6048	0.00	10.00	
02/07/2018	10131, VINCENT GUNKA	588	J6049	0.00	78.00	
02/13/2018	10136, SHAY KATZ	014	J6094	0.00	60.00	
02/27/2018	10217, JUDAH MOSKOVITZ	553	J6887	0.00	40.00	
				<u>0.00</u>	<u>2,098.00</u>	
	Balance					5,175.39

