

Minutes- FAPC General Meeting-Sept 16, 2022

DATE: Friday September 16, 2022

TIME: 8:30am-9:30am

LOCATION: Fraser Academy 5th Floor (plus zoom)

Recorder: Vikki Lalari (FAPC Secretary)

Attendees (in person/zoom): Helene Tremblay (FAPC Chair), January Vandale (FAPC Vice Chair), Vivian Cantas (FAPC Fundraising Event Coordinator), Alexandra Wright (FAPC Executive Member at Large), Brandy Hughes (FAPC Treasurer), Eva Ciperá, Carrie Paleologos, Bryson Norrish (FA Head of School), Kaylin Godin (FA Executive Assistant), Debbie Heeps, Lauren Sherman, Rowena Leung, Judith Yaaqouzi, Sabrina Marzari, Heather Artos, Annie Hui, Melea Burns, Maya Toews, Elisabeth Kleckner, Dallas Brodie, Michael, Robyn Moynes, Julie Weetman, Andrea McLean, Melanie, Adam Parry-Wingfield, Karen P, Kristyn Payne, Mairead, Kat Mc Ateer, Jayne, Kat, Tracy Pressey, Beth Harrop

Start time: 8:35am

Agenda:

1) Welcome and Housekeeping – Helene Tremblay

- Eva will be monitoring the zoom chat box for any questions from online participants during the meeting
- Helene reviewed how to access the FAPC Website and where families can find more information about the FA Parent Community, Class Parent information, FAPC Facebook Group, How to Volunteer, FAPC meeting minutes and Upcoming Events.

2) Round Table Introduction – Helene Tremblay

- Introduction of FAPC Members and Parents attending this meeting
- New FAPC Open Roles
 - Open roles: (1) Member-at-Large (2) Event Coordinator (shadow role)
 - Two new members were voted to the FAPC team; the vote was conducted by attendees in-person/on-line; a majority vote was achieved
 - Eva Ciperá will be the new Member-at-Large; she will be helping the FAPC with communications and the Facebook group
 - Carrie Paleologos will be the new Event Coordinator (Shadow); she will be shadowing with Vivian who is the current Event Coordinator (as this will be Vivian's last year)
- Class Parent Update
 - Grade 10 Class Parent is now assigned; information can be obtained from FAPC site

3) School Update - Bryson Norrish

- Bryson provided an update on events that have happened since school began; the focus has been on community building
 - (1) Back to School BBQ-there was a great community turnout for this event with close to 500 people attending; if parents have feedback they would like to share about the event, they are invited to contact the school

(2) Camp Malibu- the Grade 8-12 students just returned from the trip which; this trip has not occurred in the last two years; it was a great trip for the school community to come together and have fun; lots of opportunities for student bonding

(3) Grade 7's had an outdoor rock-climbing trip in Squamish

(4) Grade 2-6's had outdoor field trips to local parks

(5)Other: -upcoming events include the Terry Fox Run and bake sale

- sports teams that are currently up and running include volleyball, cross country, and boy's soccer middle/senior school; encourage your kids to sign up for the teams as it's a great way to connect and be apart of the school community

- Afterschool Care Program: Bryson provided an update on the new childcare program for Junior School Students for this year; the school will be in partnering with St John's School (SJS). In the past there was a program at our school, about 6-7 years ago, but the school was unable to continue with the program due as it was run at a loss. Vikki Lalari from the FAPC executive was involved in this initiative. This year there will be a pilot program offered at SJS, however due to a delay in obtaining the permit it did not start in Sept at SJS; students will receive services at FA until SJS can accept our students into their program.
- Community Education Events: events are planned throughout the school year and are ran by Erin Kline; if parents have topics on parenting or dyslexia that they would like to propose, please reach out to the FAPC who can pass that information along to the school.

4) Financial Update (Brandy Hughes)

- Brandy presented the FAPC financial summary
- The FA School Wish List for the upcoming year will be provided by Bryson soon.
- The Budget was amended to increase the Parent Social Fund from \$1000 to \$2000
- The current budget was voted on and approved.
- There was a question about surplus funds from last year. Brandy indicated there was some surplus from last year as the cost of the production manager for the play was less than anticipated. Also, the pottery wheel was not purchased by the FAPC, but the school. With regards to Staff Appreciation Events (2 per school year), the idea is that FAPC spend all the money that families donate for that particular event, but sometimes money trickles in later, so there is often some funds left over, but these will go towards other staff events.
- Financial Summary:

OPENING BALANCE (June 30,2022)	
General Account	\$52,540
General Account	\$10,811
Total Cash	\$63,351
ANTICIPATED 2022-2023 REVENUE	
Gaming Grant	\$5300
Used Uniform Sales	\$7000
Purdy's Chocolate Sales	\$4500

Winter Plant Sale	\$1500
Spring Plant Sale	\$1500
Community Partners (Stongs,Mabel's Labels)	\$150
TOTALS	\$19,650

PROPOSED 2022-2023 EXPENSES		
	Actual 2021-2022	Proposed 2022-2023
Welcome Back BBQ	\$141	\$750
Parent Socials	\$4662	\$2000*
Book Club	\$1412	\$1500
Graduation Frames	\$1771	\$2000
Staff/Volunteer Appreciation	\$277	\$300
New Parent Welcome Packages	\$0	\$150
Office/Admin	\$0	\$100
Miscellaneous	\$0	\$500
TOTAL	\$8263	\$7300
<i>*Amended budget for Parent Socials to increase from \$1000 to \$2000</i>		

SUMMARY	
Opening Balance (carryover from 2021-22)	\$63351
Anticipated Revenue	\$19650
Proposed Expenses	(\$6300)
Estimated Balance	\$76701

5) In Home Parent Social

- Upcoming parent social events to be hosted by school parents; look for information (RSVP) soon
- The Junior School event will be on Sept 20 and hosted by January Vandale
- The Middle/Senior School event will be on Sept 27 and hosted by Carrie Paleologos

6) FAPC Year Plans and Events - Lead and Shadow

- FAPC will be sending out a parent questionnaire with a list of events and sign-up list for volunteers; if parents are interested in volunteering for a specific event or as a general volunteer please fill out the survey; this list will be utilized to contact volunteers to help assist the FAPC at futures event; an email with more information will be coming out soon
- List of FAPC School Year Events:
 - (1) Used Uniform Sales (Sept/Nov/Feb/Apr)- Lead: January Vandale
-completed the September sale on Orientation Day; if families have used uniforms they would like to donate for future sales, just drop them off at the receptionist downstairs at the school
 - (2) Mark it Read Campaign (Oct 17)

-this event is done in October in conjunction with Dyslexia Canada to celebrate Dyslexia and raise awareness; the special event at the school involves wearing red t-shirts (available for students) and a student BBQ

(3) Purdy's Chocolate Holiday Sale (Nov/Dec)-Lead: Kiley Lundin

-yearly fundraiser for FAPC; an email will go out via the class parent; volunteers needed

(4) Plant Sales (Nov-Dec/Apr-May)-Lead: Carrie Paleologos

-an email will go out for winter sale fundraiser; volunteers needed to help Carrie on the day for distribution of the plants

(5) Winter Staff Appreciation Event (Nov-Dec)-Lead: Vivian & Carrie

-This staff appreciation event (or baking event) will involve obtaining baked good (or purchased) that are donated by families; teachers and staff come with their tins and pick their baked goods to take home

(6) Book Club (Jan-Mar)-Lead: Alexandra Wright

(7) End of the Year Staff Appreciation Event (Mar-Jun)-Lead: Vivian & Carrie

-This is typically a catered event for all the teachers and FA staff, every staff member also receives a gift from parent community

(8) Earthquake Kit Fundraiser (Spring, exact date TBD)-Lead: Alexandra Wright

-FA will do their first school emergency release /response day event in May 2023

-An earthquake fundraising event may coincide with this in the spring

(9) Gala Fundraising -Lead: TBD

-A Gala Event is being considered for this year or next year. This event would involve auctioning FA student's artwork. The FAPC and the School are at the beginning stages of planning and organizing this big event.

(10) Garden Green Thumbs (Ongoing)-Lead: Debbie Heeps

- open to volunteers who would like to assist Debbie in gardening/weeding

7) General Volunteering

- Those interested in signing up for general volunteering (instead of volunteering for specific events) are also welcome

8) Future FAPC Executive Team Member

- The FAPC is always looking for new team members, especially when Executive roles become available (currently the major executive roles are filled) or if parents are interested in becoming members-at-large for specific roles; contact the FAPC if you are interested

9) Other Suggestions

- The parent questionnaire will also provide an opportunity for parents to provide comments or suggestions for "wish list" items or ideas for future events; the questionnaire link will be available in the Friday weekly FA newsletter, via class parents or you can contact the FAPC directly by email

10) Q&A and New Business

- Sport Team Parent Volunteers- if parents have a special talent/skill and would like to become involved with some of the sports teams, they are invited to contact the School and Mr. Hill for more information and the process involved with volunteering (if openings are available).
- Halloween Costume- a comment about Halloween costumes and a request that kids and staff participate with fun costumes and decorations instead of scary ones

- Hot Lunch Program- a question asking if the lunch program was a fundraiser or a school specific program; the hot lunch program is done by a third party (Well Fed) and is run through the school
- Vidigami School Photos- a question about how to get invited to access the online school photos; Vidigami is the digital photo platform; it will be going live very soon and will be on the school website (resource board)

Meeting end: 9:40am